CALL FOR APPLICATIONS:
SENIOR MANAGER: STRATEGIC EXPORT & TRADE DEVELOPMENT FOR GAUTENG GROWTH AND DEVELOPMENT AGENCY (GGDA)

FIVE (5) YEARS FIXED-TERM CONTRACT WITH THREE MONTHS' PROBATION, PATERSON GRADE GGDA D5, SALARY R1 693 424.00 TOTAL COST OF EMPLOYMENT PER ANNUM

The Gauteng Growth and Development Agency (GGDA) is the implementation arm of the Department of Economic Development. The GGDA has the mandate to lead, facilitate and manage sustainable job creation and inclusive economic growth and development in the Gauteng City Region through:

- Enabling economic development that is focused on creating sustainable jobs by facilitating delivery of key national and provincial programmes of action.
- Strategically positioning the province into a globally competitive city region.
- Facilitating partnerships and creating linkages across the province to maximize service delivery outcomes.
- Supporting the development of Key Sectors of the economy in line with the economic development and industrial strategies of the province by carrying out:

    - Business enablement
    - Establishment of capital projects
    - Land development
    - Trade and investment promotion

The primary purpose for this position is to execute trade and export strategy and initiatives for companies operating in the Gauteng city region and to lead and mentor the team of trade and export professionals.

The successful incumbent will be reporting to: Group Executive Trade and Investment Regulatory Enablement (TIRE) and will be expected to execute the following tasks:

Strategy Implementation

- Develop and implement comprehensive strategies for promoting exports from Gauteng, aligning with regional and national economic development goals.
- Provide insights into market trends, demand forecasts, and competitor analysis to inform strategic decision-making.
- Establish and maintain relationships with government departments and other economic development agencies in Gauteng and other similar agencies in South Africa
- Identify trade and investment opportunities in line with the NEPAD framework
- Provide technical assistance and training to entrepreneurs to get them export-ready
- Formation of strategic partnerships with business chambers, industry associations, and key associations or entities across the continent
- Create a database of Gauteng importers

- Establish and maintain the database of Gauteng-based exporters facilitated and supported by the GGDA
- Curate investment promotion activities and represent GGDA at industry events and forums
- Representing GGDA in Gauteng-based export forums

Stakeholder Relationship Management

- Identify strategic stakeholders to foster effective communication and ensure appropriate relationships are maintained.
- Establish and maintain strategic partnerships and stakeholder forums
- Develop appropriate communication strategies, manage and oversee the required interaction between the GGDA and the public.
- Cultivate, maintain, protect, and promote the GGDA's corporate image and the brand
- Articulate organisational programmes and values to internal and external stakeholders.
- Participate in meetings or discussions dealing with the domestic investment climate with the private sector and other stakeholders dealing in the trade environment.
- Develop programme with Chambers of Commerce and organised business formations.
- Build relationships with key national and local government partners, to improve investment climate and ease the cost of doing trade in the province.

Good Corporate Governance & Compliance

- Establish effective control and coordination mechanisms for all operations and activities of the sub-unit and take reasonable steps to ensure the integrity of the internal controls and management information systems.
- Ensure that all operations and activities of the sub-unit are conducted in accordance with the PFMA, relevant regulations, the GGDA's Code of Business Conduct and Ethics, sound business practices, and other policies and practices.
- Drive a high-performance corporate culture that promotes ethical practices and encourages individual integrity, accountability, and social responsibility.
- Facilitate resource availability through effective procurement processes.
- Comply with organisation and divisional reporting requirements.

MINIMUM QUALIFICATION AND COMPETENCY REQUIREMENTS

- Relevant Bachelor's Degree and Postgraduate qualification in Commerce, Investments or a related field(NQF Level 8).
- 5-7 years' experience in a Management position in commerce, trade and investment attraction environment
- 10 years in experience in a commercial field preferably trade, investments and economic development.

Applications should be submitted online: https://bit.ly/GGDAGroupRecruitment
Applications must be accompanied by a curriculum vitae, certified copies of qualifications and certified copies of identity documentation.

Preference will be given to people with disabilities, women and previously disadvantaged individuals to promote Employment Equity within the group

Only shortlisted candidates will be contacted. If you have not heard from us within three months of the closing date, please regard your application as having been unsuccessful.

Only queries can be forward to – **recruitment@ggda.co.za**

The closing date for applications is **06 November 2026**

"The Protection of Personal Information Act (POPIA) came into effect on 1 July 2021. The GGDA respects your privacy and is committed to keeping your personal information secure and confidential. The Group will ensure that in Processing an Applicant's or Employee's Personal Information, it will adhere to its obligations in terms of POPIA. By virtue of you applying for this position, you give The Group the consent to keep and or process your information as pe POPIA"